Extended Day Pick-Up Procedure 2014

Please note that **all front doors to the Pike School will be locked at 3:00 PM**. This is to ensure the safety of your children. As a result, you should park in the <u>first lot on your</u> <u>right</u> as you enter the school grounds.

Then you will need to walk **behind the building** to the unlocked doors that lead into the dining room/ cafeteria. (There will be signs indicating the correct doors.) That is where you can sign out your child(ren) with Mrs. Colleen Dolan, the program director. Please be sure that anyone authorized to pick up your child (including you) can show proper identification.

If you need to reach the **Extended Day Program** beginning July 7 (after 2:30 PM), you should call **(978)** 475-1197, Extension 6603.

If you need to reach our **main office**, beginning July 5, call (978) 475-1197, Extension 6618.

If you have any questions prior to July 7, or evenings and weekends, please continue to use our year-round number: (978) 475-1422.

We are looking forward to meeting and working with your children this summer!